

Auburn Municipal Civil Service
Minutes –Monthly Meeting Monday, June 13, 2016 – 6:30pm

Commissioner Gove called meeting to order.

Roll Call – Civil Service Clerk Jeffrey Whiting took the roll call. Present were Commissioner Diane Gove, and Commissioner Jack Hardy. Also present: CSEA President Jessica Corcoran and Auburn School District Assistant Superintendent of Personnel Jeffrey Evener.

Approve minutes of Regular Meeting April 11, 2016 and May 9, 2016 with changes

Old Business

New Business

- Commissioner Hardy motioned to certify eligible list #67-539 Senior Code Enforcement Officer Open-Competitive and motioned to certify eligible list. Commissioner Gove 2nd. Carried 2-0.
- Discussion of the creation of Director of Technology title in the School District. Commissioner Gove motioned to create the title with job specification and minimum duties. Commissioner Hardy 2nd. Carried 2-0.
- Discussion of designating Civil Service Commission Chairperson.
Tabled.
- Discussion of upcoming Firefighter Agility Exams.
- Discussion of ordering Keyboard Specialist exam in October 2016 due to poor canvassing response.
- Employee Updates – No discussion.
- Upcoming Schedule discussion
- Motion to adjourn meeting by Commissioner Gove; 2nd by Commissioner Hardy. Motion carried 2-0. Meeting adjourned 7:21 PM.

Attest